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NIGERIAN ARMY CHARTER FOR PROMOTION EXAMINATIONS



Prepare under the direction of:

Abuja
September 2022

F YAHAYA NAM GSS psc(+) ndc(Chile) FCMH GSMH BA(Hons) MIAD
Lieutenant General
Chief of Army Staff

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PREAMBLE

1. The conduct of promotion examinations has remained a medium of assessing the professional attributes of junior officers in the NA. Over the years some set of rules have been developed to serve as guides for the smooth and transparent conduct of these promotion examinations. These examinations have created a standard in the NA which could be improved upon periodically.

ARTICLE 1

TYPES OF NA EXAMINATION

2. The NA shall conduct each of the under-mentioned examinations to test its serving combatant officers. By the articles of this Charter, these examinations to be conducted by HQ TRADOC NA shall be known and called:

- a. Lt -Capt Practical Promotion Examination (LCPPE).
- b. Capt - Maj Practical Promotion Examination (CMPPE).
- c. Capt - Maj Promotion Examination (CMPE for DRC).
- d. Senior Staff Course Qualifying Examination (SSCQE).

3. The number of times these examinations are to be conducted annually shall depend on the number of available candidates. AHQ DAT is to screen the list of eligible officers to determine those qualified for the respective examinations towards the end of a training year in preparation for the succeeding year.

4. The NA shall adopt In-Theatre examination for LCPPE and CMPPE in periods where the NA is engaged in prolonged LIC. The conduct of the in-Theatre Examinations shall be delegated to Field Commander in the theatre of operation on behalf of HQ TRADOC NA. Formations within the theatre of operation shall also assign their Chiefs of Staff (COS)/ or Divisional Training Officer (DTO) to be present for the final coordinating conference for the 2 practical examinations that are to be hosted by HQ TRADOC NA in preparation for the examinations. This is to ensure the guidelines for the In-Theatre examinations are followed. Officers due to write any of the practical examinations but are posted into a theatre of operations shall write the examination In-Theatre if taken on strength more than 30 days before the scheduled examination date. Similarly, officers posted out of the theatre but released less than 30 days before the examinations shall be eligible to write the examination as an In-Theatre candidate. The rules of the NA Charter for Promotion Examinations shall apply.

5. The NA Forecast of Event for the current training year is the authority for conduct of these examinations.

As a general rule, each of these examinations shall hold once annually. When required, any of these examinations may be conducted more than once yearly as may be directed by the COAS. However, in the face of intervening conditions, this might be varied.

6. Reserved.

ARTICLE 2

PROCEDURE FOR SHORT-LISTING CANDIDATES FOR NA EXAMINATIONS

7. The Dy Chief of Trg, Courses and Exams AHQ DAT shall maintain a dossier of all officers from commission till the completion of these examinations. On completion of each examination, the AHQ Dept of MS shall be informed to update each officer's record of Service and HQ TRADOC NA shall maintain a record of officers that complete the examinations.
8. Short-listing of candidates shall be on Course basis except where an officer lags behind his Course Mates either due to loss of seniority or otherwise. Candidate(s) must however, satisfy other conditions regardless of being a member of the short listed Courses. The list of eligible candidates for any of these examinations and general instructions shall be released by AHQ DAT not later than 3 months to the examination.
9. No eligible officer for any of these examinations in a succeeding year shall be short-listed for any foreign mission/course.

10. An officer who is short-listed for any of these examination and fails to turn up shall be certified to have failed the examination except for the following reasons:

- a. On medical ground with authentic medical report, indicating inability to travel for the examination.
- b. Officer that is Missing-in-action (MIA).
- c. Officer undergoing judicial action.

All these reasons notwithstanding shall be communicated to AHQ DAT through the appropriate channels prior to the examination date.

11. Any officer that is found within one year of being declared MIA shall sit for examination depending on the condition of the officer. An officer declared MIA for more than one year but later found shall be given waiver in any of the practical examination.

12. Reserved.

ARTICLE 3

ELIGIBILITY RULES

LT-CAPT PRACTICAL PROMOTION EXAMINATION (LCPPE)

13. A prospective candidate for LCPPE must fulfill the following requirements; He/she must:
- a. Be on the rank of Lt for not less than one year.
 - b. Have attended the Young Officer Course Infantry (YOC Inf)
 - c. Have attended his Corps YOC
 - d. Have attended any support weapon course or equivalent course.
 - e. Have no pending disciplinary case.

CAPT - MAJ PRACTICAL PROMOTION EXAMINATION (CMPPE)

14. To qualify for the CMPPE, a candidate must meet the following requirements; He/she must:
- a. Have passed the LCPPE.
 - b. Be on the rank of Capt for not less than one year.
 - c. Have attended any one or more course relevant to his Corps or Service.
 - d. Not have any pending disciplinary case.

SENIOR STAFF COURSE QUALIFYING EXAMINATION

15. To qualify to write the SSCQE, a candidate must fulfill the following requirements; He/she must:
- a. Have passed the CMPPE
 - b. Have attended JC.
 - c. Have attended Inf Coy Comd's Course or equivalent relevant to his Corps or Service.
 - d. Have been a Capt for not less than one year.
 - e. Not have any pending disciplinary case.
 - f. If SSC officer have converted to RC.

CAPT-MAJ EXAMINATION - DRC (CME - DRC)

16. To qualify to write the CME - DRC, a candidate must fulfil the following requirement; He/She must:
- a. Be a DRC Officer.
 - b. Have attended JLSOC - NACOL.
 - c. Have attended relevant courses in his Corps.
 - d. Have been a Capt for not less than one year.
 - e. Have no pending disciplinary case.
 - f. If DSS Officer have converted to DRC.

17. Reserved.

ARTICLE 4

SECTION OF EXAMINATION OFFICIAL/STAFF

18. **President.** The Comd TRADOC NA shall be President of all NA Examinations except directed otherwise. His duties to include:
- a. The overall head that shall superintend over all the examination. This supervisory role could be delegated as appropriate.
 - b. To direct each team on the setting of questions ensure they are in conformity with AHQ set syllabi for the examinations.
 - c. To supervise the conduct of the examination.
 - d. To preside over the compilation of the results.
 - e. To ensure that 6 copies of the compiled results get to AHQ not later than 2 weeks after examinations.
 - f. To appoint Col DS and DS of the day as may be necessary.

g. He is to address and administer oath of examination integrity on members of the Exam Panel, DS and all examination secretariat staff on arrival at examination venue.

19. **Examination Secretariat**. All NA Examinations shall have an Examination Secretariat composed of the following members:

a. **AHQ Representative**. The Dy DOT Exams AHQ DAT shall be the AHQ Representative at all the 3 Examinations. He shall be responsible for all the staff work including liaison and coordination, before and after the examinations to facilitate a hitch-free exercise. During the period of the examinations, he is to ensure that the Examination Panel and the Secretariat work within the NA Charter for Promotion Examinations and the Syllabus for the examination.

b. **Examination Coordinator 1**. COT HQ TRADOC NA shall be the Examination Coordinator¹ for each examination. He is the overall head of the Secretariat and is to coordinate the general conduct of all aspects of the examinations.

c. **Examination Coordinator 2**. The Div Trg Offr (DTO) shall be the Exam Coordinator 2. Except for Capt – Maj SSCQE written examinations, he shall head all Examination Local Organizing Committees (ELOC). He is to also lead the conduct of recce for all examinations including the staging areas and shall be the Chief Administrative Officer for all practical examinations.

d. **D Exams TRADOC NA/DD Exams TRADOC NA/Examination Secretary**. The D Exams TRADOC NA heads the Exam Cell. He is to be assisted by the DD Exams TRADOC NA and SO1 Exams TRADOC NA. The DD Exams TRADOC NA shall be the secretary of examination or any officer appointed from HQ TRADOC NA by the Examination President in the absence of an SO 1 Exams TRADOC NA. The D Exams TRADOC NA assisted by the DD Exams TRADOC NA runs the Examination Secretariat and shall be responsible for all the staff work before, during and after the examination. The duties of the D Exams TRADOC NA, DD Exams TRADOC NA and the Exam Secretary shall include the followings:

(1) **D Exams TRADOC NA**

- (a) Heads the Exam Cell.
- (b) He shall report all matters relating to the Exams to the Exam Coord 1 or COT TRADOC NA.
- (c) He shall ensure that the list of eligible candidates is ready.
- (d) He shall be a member of TRADOC NA panel during the defence of Requirements and DS Solutions.
- (e) He shall issue Requirements and DS Solutions to Col DS for the day before commencement of the days' examination.

(2) **DD Exams TRADOC NA**

- (a) He shall conduct the daily Muster Parade for members of the Examination Panel and DS.
- (b) He shall conduct Muster Parade for all in the Examination Secretariat.

(c) He shall establish the Examination Secretariat for the purpose of administering the examination.

(d) He shall supervise the allotment of examination numbers to candidates.

(e) He shall ensure that the Time Keeper sticks to the time allocated for each paper.

(f) He shall ensure that all participants are registered and properly documented.

(g) He is the examination secretary of all examinations except when delegated to another officer by the Examination President.

(3) **Examination Secretary**

(a) He shall make available updated eligible candidates list.

(b) He in conjunction with the MA - Comd TRADOC NA shall ensure that

syndicate list showing examination numbers in practical examinations are updated and ready before the Examinations.

(c) He shall be responsible for the allotment of examination numbers to candidates in conjunction with the MA-Comd TRADOC NA.

(d) He shall daily mark and paste candidates list against Examination Halls with examination numbers prepared for each paper for SSCQE in collaboration with the MA-Comd TRADOC NA.

(e) He shall prepare the draft report on the conduct of the Examinations in conjunction with the MA-Comd TRADOC NA.

(f) General safe keeping of examination records.

e. **Computer Analyst.** DADP is to appoint a suitably qualified officer as the Computer Analyst that shall compile each result in the

required electronic format as directed by the Examination President. He shall also be under the Examination Coordinator 1.

f. **SO2 Examinations**. The SO2 Examinations AHQ DAT shall be part of the Secretariat and coordinate between HQ TRADOC NA and AHQ DAT. He is to authenticate all instructions coming from the COT (A) for the Examination and to convey changes, if any.

g. **Ancillary Staff**. In addition to the above officers, HQ TRADOC NA could incorporate ancillary staff as may be required.

20. **Observers**. Observers shall be drawn from AHQ DASE and AHQ DATI amongst others. The observers shall submit their report to AHQ DAT not later than 2 weeks after each examination. All short-listed observers shall attend the final coordinating Conference at HQ TRADOC. They are also to be in close liaison with TRADOC and HQ DAT representative during the conduct of all examinations.

21. Reserved.

ARTICLE 5

PREAMBLES TO HOLDING OF EXAMINATIONS **(AHQ LEVEL)**

22. Notifications for each examination shall be released at least 3 months to the date of reporting. The notification shall state the provisional candidates to be examined, the date of such examination and probably the venue and hosting formation.

23. The General Instructions for all examination shall be released not later than 2 months to commencement of the examinations. The Instructions shall amongst other things contain the following points:

- a. The list of eligible candidates for the examinations.
- b. The examinations syllabi and marking scheme.
- c. Other additional instructions that maybe required.

24. Copies of General/Administrative Instructions shall be widely circulated for general information. Administrative requirements for examinations shall be forwarded to AHQ DAT by HQ TRADOC NA at least 2

months to the date of the examination. General and Administrative Instructions shall also be issued by the host formation at least one month before the arrival date. Reconnaissance of the examination site for the LCPPE and CMPPE shall be conducted 3 months before the scheduled date. The team shall comprise of representatives from HQ TRADOC NA, AHQ DAT and the host formation.

25. The team shall comprise of the following officers:

Serial	Appointment	Fmn/Unit	Remarks
(a)	(b)	(c)	(d)
1.	Examination President	HQ TRADOC NA	Comd TRADOC NA
2.	Examination Coordinator 1	HQ TRADOC NA	COT TRADOC NA
3.	Examination Coordinator 2	Host Fmn	
4.	D Exams	HQ TRADOC NA	
5.	DD Exams	AHQ DAT	
6.	Observer 1	AHQ DASE	
7.	Observer 2	AHQ DATI	
8.	DD Exams	HQ TRADOC NA	
9.	SO2 G7 Examination	AHQ DAT	
10.	Examination Secretary	HQ TRADOC NA	
11.	Computer Analyst	HQ NAS	
12.	PRO	HQ TRADOC NA	
13.	MA-Examination President	HQ TRADOC NA	
14.	ADC-Examination President	HQ TRADOC NA	
15.	MTO/Mov Officer	HQ TRADOC NA	Mov by Road

26. Reserved

ARTICLE 6

PROCEDURE FOR CONDUCTING EXAMINATIONS

27. Members of the Examination Panel and Observers shall report 7 days to the assembly date of candidates. Formal address to the Examination Panel shall be delivered by the President of the examination before the commencement of work.

28. Candidates are to report as stated in the General Instructions. Any candidate that reports after the commencement of the exam shall be disqualified and shall have that attempt counted against him. For practical examination, if a candidate for any unforeseen and genuine reason cannot continue with the examination, he/she shall be eligible to sit for the next examinations without the attempt counted against him. In the case of SSCQE, where a candidate has written not less than 3 papers and cannot continue due to illness or any unforeseen, he/she shall only write the balance papers(s) in the next examination and that attempt will not be counted against him/her.

29. Candidate shall report on a Wednesday prior to the commencement of practical/written examination. The DAPT shall use the period from Thursday to Saturday for the assessment of candidates' physical fitness. For written examinations, only candidates who passed the physical fitness test in addition to earning the Q Status result in the examination is eligible to be

short listed for Staff Course attendance. For practical examinations, the result of the physical fitness test will be integral to the overall examination assessment for a candidate to earn a Passed Status.

30. The Physical Fitness test shall be conducted in 2 phases. Phase 1 is the conduct of Body Mass Index (BMI)/ Body Fat Index (BFI) by the medical representative and the Physical Fitness test assessment to include 3.2km Run, Push Up, Sit Up, Step Bench Test, Beam Heaving and Vertical Rope Climbing. Phase 2, 13 km Endurance Walk. The details for scoring of the Physical Fitness test are as contained in the DAPT Guidelines for the conduct of the Physical Fitness test for the NA Promotion Examinations (Annex A to G).

31. There shall be a 2-days compulsory Cadre for members of the Examination Panel and DS, the areas of focus of the Cadre shall include:

- a. NA Charter for Promotion Examination.
- b. Use of HQ TRADOC NA computers and electronic scoring system.
- c. Examination security.
- d. General conduct of members of examination Panel/DS.

32. Members of DS for practical examination are to report to venue of the examination 2 days to the Examination President's address for Cadre.

33. The president of the examination would formally address DS and candidates a day to the commencement of the examination. He would also close the examination except otherwise directed.
34. Examination numbers shall be issued to candidates before the commencement of any examination. These numbers shall be worn by candidates for LCPPE and CMPPE, and boldly written on all answer sheets for the SSCQE. The allotment of numbers for the written examination shall be done secretly by the President only. Other officials of the examination must not know the identity of the candidates same for the team compiling the results.
35. In the LCPPE and CMPPE, the testing of candidates shall be in syndicate groups for all subjects. However, individual solutions shall be delivered to their DS.
36. DS shall be paired for LCPPE and CMPPE.
37. Division Training Officers/Theatre Training Officer shall coordinate and oversee In-Theatre Examinations.
38. HQ TRADOC NA shall nominate officers to supervise the conduct of In-Theatre Exams.
39. Reserved.

ARTICLE 7

SETTING AND MARKING OF QUESTIONS

40. The various examination Syllabi are the sole authority for the setting of questions for all NA Examinations. The marks will be stated along with the questions and are to be followed very strictly. Amendments to each syllabus shall be approved by AHQ DAT.
41. For the SSCQE and CME - DRC, a pool of questions shall be set by the various teams. Thereafter, the Examination President shall select from the pool of questions for that examination.
42. The questions set for LCPPE and CMPPE shall be checked and vetted for security reasons by the Examination President.
43. Reserved.

ARTICLE 8

MARKING/COMPILATION OF EXAMINATION PAPERS

44. For the purpose of fair judgment, DS shall be in pairs and conduct individual assessment of candidate's papers. In the case of SSCQE and CME-DRC, at least 2 members of each team shall mark a candidate's paper.
45. Compilation of results for all the examination shall be electronically supported and computer based for accuracy and electronic data storage.
46. Marking shall be done on the marking scheme proforma only.
47. Individual DS shall submit a candidate's answer script or assessment sheet to the team leader without making comparison with other DS scores. Assessment sheet for each subject shall be compiled at the end of marking by Team Leaders (TLs) and submitted to the president.
48. The president supervises the compilation of results. Six copies of the result shall be forwarded to AHQ DAT not later than 2 weeks after the examination.
49. Reserved.

ARTICLE 9

REGULATIONS FOR HANDLING OF EXAMINATION

PAPER/INVIGILATION

50. **Security.** Examination papers shall be considered secret documents until they are issued to the candidates. In order to ensure fairness and prevent leakages, additional precautions must be taken to prevent compromise at any stage. In LCPPE and CMPPE, candidates shall write their solutions in the answer booklets provided and same shall be considered in assessing them.

51. **Preparation of Examination Papers.** Examination papers shall be set by members of the panel/teams under the personal supervision of team leaders. The team leaders shall ensure that examination papers are handled with confidentiality and same handed to the president.

52. **Defence of Requirements and DS Solutions.** Defence of requirement and DS solution shall be handled by the Exam President, Exam Coordinator 1 and DD Exams TRADOC NA on one side and the respective TLs and members of their teams on the other side. The following procedures shall apply:

- a. The exam president handles the Admin Desktop. The Exam Coordinator 1 and DD Exams TRADOC NA operate a Laptop each while the respective Team Leaders and members of their teams use 2 Laptops to do their defence. This shall be done electronically without the employment of any paper and ink.
- b. The Computer Analyst uploads each team's Requirements and DS Solutions on the Admin Desktop, Exam Coordinator 1 and DD Exam TRADOC NA Laptops and the 2 Laptop of the defending team.
- c. At the end of each team's defence, the corrections made shall be effected by members of the team and the computer analyst uploads the corrected work on the Administration Desktop that resides with the exam president.

53. **Harmonization Conference.** The following procedures shall be carried out:

- a. The Harmonization Conference shall hold after the whole teams must have defended their requirements and DS Solutions.
- b. The examination president at the harmonization conference shall witness the

retrieval of computers, Precis and other materials issued to the teams.

- c. The used papers are submitted, shredded and collected in large envelopes.
- d. At the conference, the Exam President shall call each of the team leaders to rise and make declarations to the fact that they have effected all the corrections/observations and they have nothing in their possession that could compromise the integrity of the examination.
- e. At the Conference, each team leader shall attest on behalf of his team before the Examination President, examination coordinator 1 and 2, AHQ observers and representatives, D Exams TRADOC NA and others in attendance that the corrections made on his team's work had been effected. He should attest that neither he nor his team members have anything in their possession that is capable of compromising the integrity and sanctity of the examination.
- f. The exam president shall supervise the burning of the used sheets of paper submitted by the team leaders and witnessed by all.
- g. The Harmonization Conference concludes the first Phase of every exam.

54. **Printing of Approved Examination Papers.**

The production of approved examination papers shall be handled personally by the President.

55. **Custody of Examination Papers.** The custody of question papers pending the commencement of the examination shall be delivered in sealed packages and kept in the secured safe until the time for dispatch to the examination venue. All question papers shall bear "EXAM SECRET".

56. **Dispatch of Examination Papers.** Prepared question papers shall be delivered to the examination centre on the day of commencement of the examination.

57. **Invigilation.** DS shall be appointed on daily basis and on the basis of 2 per examination hall. DS shall not be allowed to assist candidates with answers to requirements during the examination. DS shall not invigilate subjects set by them. In the SSCQE/CME-DRC, all examination halls shall be fitted with CCTV for additional security measures for writing the examination and invigilation. Additionally, MP personnel shall be deployed at the examination venue in all the examinations.

58. Reserved.

ARTICLE 10

CANDIDATES' WRITTEN WORK

59. Candidates written works during the examinations shall be handled as confidential and protected against loss and unauthorized handling. The following precautions shall apply:

- a. **Work Sheets.** Candidate's written works for all examinations shall be on blank NA Examination Answer Booklet for that year and shall be issued at the examination venue only.
- b. **Examination Number.** Candidates shall be issued an examination number for each paper. Examination numbers shall be written on the answer sheets in the case of SSCQE/CME-DRC. In LCPPE and CMPPE, a chest Examination number shall be worn.
- c. **Reference Materials.** Candidates shall not carry any text, aide-memoirs, electronic devices of any kind, note books etc into the examination hall. For Military Law, the requisite manuals shall be provided at the examination centre. Other books not supplied or authorized

for the examinations are not allowed in the examination hall.

d. **Custody of Answer Sheets.** At the end of each examination, the DS shall ensure that each candidate submits all his written works, count same and certify correct. The invigilating DS shall double-seal them and hand them over to the Col DS/Team Leader of the day who shall in turn hand them over to the Exam President. HQ TRADOC NA shall take custody of all marked scripts for possible future reference.

60. Reserved.

ARTICLE 11

MARKING/SCORING SYSTEM

61. For the SSCQE/CME-DRC, markings shall be done centrally in designated halls or rooms. No marking shall be done outside these halls or rooms. The marking shall be based on the examination marking scheme with 2 DS per paper. Where there is discrepancy in the marks allotted, the Team Leader shall mark the script and the appropriate score for the candidate is determined by finding the average of the 2 closest scores.

62. Assessment of candidates during LCPPE and CMPPE shall be carried out immediately after each requirement. Where there are discrepancies in the marks allotted, the Team Leader shall assess the candidate's submitted work and determine the appropriate score.

63. All DS shall adhere strictly to the guidelines in marking the answer scripts. Any defaulter shall be appropriately sanctioned accordingly.

64. Reserved.

ARTICLE 12

COMPILATION OF RESULTS AND REPORTS

65. The following rules for compilation of results and reports shall apply:

a. Individual score sheets shall be handed over to the Col DS/Team Leader for compilation in the master score sheets. The Examination Coordinator 1 is to supervise the collation on behalf of the Exam President. He shall verify the master score sheet and ensures the computer analyst compiles it correctly.

b. Six copies of the examination result and report shall be submitted by the Exam President to the COAS not later than 2 weeks after the examination. For LCPPE and CMPPE, one copy of the result shall be sent to the COT(A) through the AHQ representative immediately after its announcement.

c. AHQ DAT shall ensure that results are subjected to minimum delay before its release.

d. All examination results and reports must be forwarded to the COAS for approval.

66. Reserved

ARTICLE 13

EXAMINATION MALPRACTICE

67. It is an offence to cheat in any NA examinations. Cheating of any form is punishable by the provision of Section 96 of the Armed Forces Act Cap A20, Laws of Federation of Nigeria (LFN) 2004. Consequently, cheating of any form shall be subjected to the following procedure and action

- a. Suspension of the candidate(s) from continuing with the examination.
- b. Immediate investigation.
- c. Disciplinary action where applicable.
- d. Any accomplice shall be treated according to existing regulations for aiding exam malpractice.

68. Cheating shall include but not limited to spying, being caught in the examination venue with afore-prepared scripts, exchanging answer sheets, discussing or exchange of information and copying of answers etc.

69. Reserved.

ARTICLE 14

**CRITERIA FOR NOMINATION OF
TEAM LEADERS AND DIRECTING STAFF**

TEAM LEADER

70. The criteria for the team leader include:
- a. Pass Staff Course (psc).
 - b. Not below the rank of Lt Col.
 - c. Must not have been a Team Leader in the previous examination.
 - d. Must be a combatant officer.

DS FOR WRITTEN EXAMINATION (SSCQE/CME-DRC)

71. **Nomination.** DS shall be selected from the lists of officers forwarded to AHQ DAT by the various Corps Headquarters. To qualify as a DS in any written examination, an officer must fulfill the following:
- a. Pass Staff Course (psc).
 - b. Not below the rank of Lt Col or a Maj in the last year of promotion to Lt Col.
 - c. Must not have been a DS in the previous examination.
 - d. Must be a combatant officer.

DS FOR PRACTICAL EXAMINATIONS

72. **Nomination.** DS shall be selected from the lists of officers forwarded to AHQ DAT by the various

Corps Headquarters. To qualify as a DS in any practical examination, an officer must fulfill the following requirements:

- a. Pass Staff Course (psc).
- b. Not below the rank of Maj.
- c. Must not have been a DS in the previous examination.
- d. Must be a combatant officer.

DS FOR FRENCH LANGUAGE

73. **Nomination.** DS shall be selected from the lists of officers forwarded to AHQ DAT by HQ NAEC. To qualify for examination as a DS for French Language in any examination, an officer must fulfill the following:

- a. Must be a commissioned officer.
- b. Must be a NUC accredited tertiary institution graduate of French Language.

74. Reserved.

ARTICLE 15

TIME TABLE FOR THE EXAMINATIONS

TIMETABLE

75. The following rules shall apply in circulating examination time tables to be taken for the examination as stated thus:

- a. The timetable for all NA promotion examinations shall be given to candidates and all concerned on the day the President of the examination addresses the candidates.
- b. Amendments to the timetable for all NA examinations shall be communicated to the candidates within 24 hours to the commencement of the examination.

76. Reserved.

ARTICLE 16

REVIEW OF MODULES AND SYLLABI

77. The following rules shall apply in reviewing modules/syllabi:

- a. AHQ DAT in conjunction with HQ TRADOC NA shall review the Examinations syllabi every 5 years.
- b. Modules for all NA examinations shall be reviewed as the need arise.
- c. HQ TRADOC NA shall sustain the updating of modules and make same available in soft copies for prospecting candidates.

78. Reserved

ARTICLE17

SUBJECTS FOR NA EXAMINATIONS

LCPPE

79. Candidates sitting for LCPPE shall be examined on the following subjects:

- a. Tac
- b. LIC.
- c. MR. (with point to point navigation)
- d. Communication.
- e. Skill at Arms Proficiency Test. (with live firing)
- f. Admin in the fd.
- g. Dvr and Maint.
- h. French Language.
- i. Physical Training

80. Candidates writing for LCPPE In-Theatre Assessment shall be examined on the following subject:

- a. Tac
- b. SAA (live firing inclusive)
- c. Sigs Comm
- d. First Aid
- e. Special to Corps

CMPPE

81. Candidates sitting for CMPPE shall be examined on the following subjects:

- a. Tac
- b. LIC.
- c. MR. (point to point inclusive)

- d. Staff Duties.
- e. Communication.
- f. French Language.
- g. Physical Training.

CME -DRC

82. Candidate sitting for CME - DRC shall be examined on the following subjects:

- a. Minor Tactics/LIC..
- b. Geo Politics.
- c. Admin and Logistics.
- d. Basic Leadership
- e. Mil Tech.
- f. Mil Law.

SSCQE

83. Candidates sitting for SSCQE shall be examined on the following subjects:

- a. Tactics.
- b. LIC.
- c. Geo Politics.
- d. Mil History.
- e. Admin and Logistics.
- f. Mil Tech.
- g. Mil Law.
- h. French Language.

INCLUSION OF FRENCH LANGUAGE IN ALL EXAMS AND PHYSICAL TRAINING AS SUBJECTS TO BE ASSESSED IN PRACTICAL NA EXAMINATIONS

84. The inclusion of French Language as a subject to be assessed in all the NA examinations was necessitated by Nigeria's geo-political location in West Africa where units 4 contiguous neighbours are Francophone countries; Republic of Benin, Cameroon, Chad and Niger. Also, the participation of NA troops in the Multi-National Joint Task Force in the Lake Chad Region and other Peace Support Operations informed the need for officers and men to be proficient in French language.

85. The assessment of French Language shall be based on the NAEC Syllabi for the subject which are expected to be progressive from LCPPE, CMPPE to SSCQE/CME-DRC.

86. The inclusion of Physical Training like French Language in NA practical Examination became necessary following reported cases of death in Theatre

of Operations of young officers from exhaustion and observed questionable state of Physical Fitness among them during the conduct of these exams in the past.

87. Physical Fitness test for NA Practical Examination shall be conducted by TRADOC NA under the supervision of the DAPT. Physical Training Test shall not be conducted for Exams In-Theatre.

88. Reserved.

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